

UNCLAS Security Breach Response Procedures (SB-1)

Trespass, Stowaway, or Small-boat in Security Zone

Reporting Source (non-government)

☐ Make thorough initial report to the Facility or Vessel Security Officer of observed activity and on scene conditions. Follow up with second detailed report, include physical description of person, copies of any ID (if possible to obtain safely), reports from vessel crew (for stowaways), vessel description, any visible registration numbers, and descriptions of and number of personnel on board.

☐ Gauge whether it is safe to approach the person/boat. If so, inform the person that they are trespassing (or in a federal security zone) and will need to clear the area. There is no need to inform them you've called the authorities. For stowaways, you may not detain the person, but need not make it easy for them to leave. Ask them to stay in an office or other area (they may decline and legally leave your premises) while Law Enforcement is enroute.

☐ If the person or vessel fails to respond, notify the Coast Guard (CG) Integrated Command Center (ICC 904-247-7318) and nearest law enforcement personnel (dial 911).

☐ Remain on scene if possible at safe distance until relieved by CG, Bureau of Customs and Border Protection (BCBP), or local police.

☐ Monitor actions of the person or vessel; report any unusual behavior to the authorities.

☐ If vessel places any object(s) into water, provide details & location of object(s).

☐ Search your facility/vessel and account for all of your personnel. Treat all trespass, stowaway, or small-boat security violations as possible security incidents; consider that the person or vessel may have planted explosives or chemical/biological devices before they were discovered.

☐ Notify all of your personnel of the unauthorized person's presence or suspect vessel's activity in the security zone.

☐ Shore personnel should take action to prevent vessel access to facility – consider that the vessel and/or trespass may be only one element of an attempt to breach your security!

☐ Notify all of facilities and vessels adjacent to you that you have a security breach in progress and keep them updated.

Notifications

